



*Celebrate*

**YOUR LOVE**

YOUR TRAVELODGE WEDDING GUIDE

2013



# CONGRATULATIONS ON YOUR 2013 WEDDING

We are pleased to offer our services for your special day. We appreciate the importance of selecting the right venue and the value of knowing that full attention will be given to every detail, whatever it may be.

Over the years, the Travelodge Hotel Saskatoon has gained an excellent reputation for doing what we do best. We deliver great food, great service and great value.

Our service, our amenities and our location make our facility the perfect choice for your reception.

Within this package, you will find different Wedding Reception Menus designed to accommodate a variety of preferences.

Thank you for considering the Travelodge Hotel Saskatoon for your event. We wish you a long life, happiness together and a great beginning on your wedding day!





# BANQUET MENUS

# BUFFET MENU OPTIONS

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ELEGANCE LUNCH

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TIMELESS DINNER

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SOMETHING DIFFERENT EVENING

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## COLD

- Our Pastry Chef's Fresh Baked Rolls and Breads
- Crisp Garden Greens with two Vinaigrettes
- Crisp Vegetable Platter with Chipotle Cream Dip
- Baby Spinach with Strawberries, Bermuda Onions and Goat Cheese drizzled with Sweet Mustard and Poppysseed Vinaigrette
- Country Style Potato Salad
- Mediterranean Salad

## HOT choice of 2

- Southern Fried or Lemon Herb Chicken
- Braised Beef Brisket with a Mushroom Demi Sauce
- Seafood Medley in Pastry with a Lemon Basil Sauce
- Smoked Pork Roast with a Grainy Mustard Sauce
- Beef Lasagna or Vegetarian Friendly Spinach & Mushroom Lasagna
- Perogies & Cabbage Rolls
- Naturally Smoked Ham with an Apricot Glaze
- Vegan Lasagna

## SIDES your choice of

- Roasted Baby Potatoes
- Creamy Garlic Mashed Potatoes
- Basmati Rice Pilaf
- Butter Fresh Noodles with Chopped Herbs
- Accompanied by Fresh Seasonal Vegetables or Roasted Root Vegetables

# ELEGANCE LUNCH BUFFET

The perfect choice for a daytime wedding, our Elegance Lunch Buffet is designed for receptions with a minimum of 50 guests and includes everything you need to create a memorable wedding feast.

## Alcohol-Free Event

**\$25.95**  
per person

## DESSERT

- Our Pastry Chef's Dessert Buffet
  - Tortes
  - Cakes
  - Pies
  - Pastries
- Freshly brewed Seattle's Best Coffee® & Tazo Teas® (regular & decaffeinated)

## OPTIONS

- Ginger Sesame Salmon Fillets (add \$3 per person)
- Chicken Oscar - 4oz Chicken Breast topped with Shrimp, Asparagus & Hollandaise (add \$3 per person)
- Steak Neptune - Beef Tenderloin Medallions topped with Crab, Shrimp, Scallops & Hollandaise (add \$5 per person)

## ADDITIONAL

We offer complimentary non-alcoholic punch, complimentary bridal room (minimum numbers required), gift opening room (based upon availability) and coffee service. Available to be served between 11:00am- 2:00pm

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

## COLD

- Market Tossed Salad with three Assorted Dressings
- Caesar Salad or Spinach Salad
- Mediterranean Greek Salad
- Creamy Potato Salad
- Penne & Roasted Vegetable Salad
- Broccoli Rochelle Salad
- Fresh Vegetable & Dip Platter
- Domestic & Imported Cheese Platter
- Bakery Fresh Rolls & Butter

## HOT ENTREES

- Carved Angus Reserve Baron of Beef with au Jus
- Fresh Seasonal Vegetable

your choice of

- Roasted Baby Potatoes
- Creamy Garlic Mashed Potato
- Seven Grain Rice Pilaf
- Israeli Cous-Cous

## OPTIONS + \$3 per person

- Smoked Loin of Pork with Prairie Whiskey Sauce
- Southern Fried Chicken
- Panko Crusted Basa Fish sided with Lemon Butter Sauce
- Naturally Smoked Ham sided with Grainy Mustard Sauce
- Hand-Pinched Perogies & Rice or Meat Cabbage Rolls
- Canneloni sided with Tomato Fresh Basil Sauce & Carbonera Rose Sauce
- Breast of Chicken charbroiled with Lemon & Fresh Basil

# TIMELESS DINNER BUFFET

Our Timeless reception menu is designed for receptions with a minimum of 75 guests. It includes everything you need to create a memorable wedding.

### Full Bar Event

**\$34.50**  
per person

### Alcohol-Free Event

**\$39.00**  
per person

## DESSERT

- Freshly-made Cakes, Tortes, Tarts and Homestyle Pies
- Cheesecakes, Pecan Tart, Strawberry Trifle and Chocolate Fondue with Fresh Fruit
- Freshly brewed Seattle's Best Coffee® & Tazo Teas® (regular & decaffeinated)

## LATE LUNCH

- Served for 2/3 the dinner guarantee
- Sourdough and Multigrain Rolls, Butter
- Assorted Deli Meats
- Domestic & Imported Cheese Platter
- Olive and Relish Platter
- Assorted Condiments: Mayonnaise, Mustard

## ADDITIONAL

We offer complimentary pre-dinner punch, complimentary bridal room (minimum numbers required), late lunch, gift opening room (based upon availability) and coffee service all evening.

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

## APPETIZERS

served from 8-9 pm

- In-house Smoked Salmon accompanied with Pickled Red Onions, Sour Cream, Capers and Grilled Baguette
- Italian Tomato Bruschetta with Grilled Flatbread and Baguette Crisps
- Crisp Vegetable Platter with a Roasted Egg Plant Dip
- Tangy Cheese Terrine with Assorted Crackers and Bagel Crisps

## CHOICE OF 4

based on 10 pieces per person

- Petite Beef Wellington with Béarnaise Sauce
- Scallops Wrapped in Cherry Smoked Bacon
- Chicken and Pineapple Skewers with Coconut Chili Honey Sauce
- Spinach & Feta Cheese Rolls
- Rosemary and Lemon Pepper Ribs
- Coconut Shrimp with Mayan Chili Sauce
- Dates Stuffed with Smoked Almonds & Stilton Cheese
- Pulled Chicken Mini Tacos
- Skewered Wild Salmon with Lime Butter Sauce
- In-house made Empanadas

## SOMETHING DIFFERENT EVENING BUFFET

This evening wedding menu offers an alternative to the traditional format and is specially designed for receptions starting later in the evening. It is available Friday & Sunday evenings only. Minimum of 75 guests.

## LATE LUNCH served from 11 pm - 12 am

- Assorted Cocktail Rolls
- Herbed Butter
- Sliced Roast Beef, Turkey Breast, Honey Ham and a selection of Deli Meats with Assorted Condiments: Mayonnaise, Mustard
- Domestic & Imported Cheese Slices
- Italian Olive & Relish Platter
- Penne & Roasted Vegetable Salad
- Creamy Potato Salad
- Assorted Squares, Tarts & Petit Desserts
- Freshly brewed Seattle's Best Coffee® & Tazo Teas® (regular & decaffeinated)

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

### Full Bar Event

**\$33.50**  
per person

## ADDITIONAL

Additional hot hors d'oeuvres and trays available at an additional cost. Food will be presented at food stations

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

## PLATE SERVICE OPTIONS

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EVERLASTING LUNCH

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ETERNITY DINNER

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## STARTERS choice of 1

- Market fresh Field Greens with Marinated Vegetable Mosaic in a Lemon Herb Vinaigrette
- Almond & Spinach Salad with Drunken Cranberries and Mango Amaretto Dressing
- King Crab Asparagus Soup with a Pimento Cream Garnish and Roasted Garlic Asiago Cheese Croutons
- Hickory Bacon & Wild Mushroom En Croûte - 5 types of Mushrooms and Hand-cut Bacon wrapped in Puff Pastry with a Whiskey Demi Glace
- Wild Mushroom Soup
- Shrimp Bisque

## DESSERT choice of 1

- Chocolate Tart covered with Fresh Strawberries and Creme Anglaise
- Quatro Mousse Torte with Chocolate Pistachio Linguine and Raspberry Coulis
- Vanilla Pod Cheese Cake in Phyllo Pastry with Sour Cherry Sauce and shaved White Chocolate
- Dark and White Chocolate Souffle with Espresso Cream
- Freshly brewed Seattle's Best Coffee® & Tazo Teas® (regular & decaffeinated)

# EVERLASTING LUNCH PLATE SERVICE

A natural choice for a more formal daytime wedding which allows your guests to remain seated while they are served by our professional and courteous banqueting staff. Minimum of 50 guests.

## HOT SELECTIONS choice of 1

- Herb Crusted Porkloin with an Aged Port Reduction accompanied by a Gruyère Cheese Potato Tower and a Sauté of Fennel, Zucchini and Sweet Peppers
- Portabella Mushroom Stuffed Supreme Breast of Chicken with Roasted Garlic Cream sided with Pesto Basmati Pilaf and Fresh Vegetables
- Pork Tenderloin wrapped with Wild Mushroom, Sundried Tomato and Tarragon, sided with Baby Oven Roast Potatoes and Seasonal Vegetables
- Triple AAA Tenderloin of Beef grilled and topped with King Crab and Bernaise Sauce then served with Stuffed Potato and Seasonal Vegetables (add \$4 per person)
- Grilled Beef Tenderloin crowned with Herb Butter, Baby Yukon Potato and Roasted Root Vegetables (Add \$2.50 per person)
- Freshly-baked Rolls & Butter

### Alcohol-Free Event

**\$27.95**  
per person

## ADDITIONAL

We offer complimentary non-alcoholic punch, complimentary bridal room (minimum numbers required), gift opening room (based upon availability) and coffee service. Available to be served between 11:00am- 2:00pm

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

# ETERNITY

## DINNER PLATE SERVICE

An elegant choice for a traditional sit-down dinner reception. By treating your guests to a full-service dinner, you'll enjoy a formal atmosphere while easily calculating the amount of food needed. Minimum of 75 guests.

### FIRST COURSE choice of 1

- Baby Greens in a Cucumber Ring with Roasted Vegetables, Belgian Endive, Goat Cheese and Grapefruit, drizzled with Mission Fig Vinaigrette
- Baby Spinach with Mandarin Orange, Roasted Almonds, Bermuda Onions and Stilton Cheese
- Traditional Caesar Salad with Cherry Smoked Bacon, Chives and Croutons, tossed in our Creamy Roasted Garlic Dressing and sprinkled with Grated Asiago Cheese
- Shrimp Bisque Soup with Braised Spinach and Fennel drizzled with Crème Fraîche
- Shrimp and Scallops seared with Porcini Mushroom Dust and finished with a Chipotle Cream Sauce then crowned with shaved Parmesan Cheese

### Full Bar Event

**\$34.50** per person

### Alcohol-Free Event

**\$39.00** per person

### DESSERT choice of 1

- Pecan Tart with Frangelico Ice Cream
- Cheesecake Raspberry Brownie topped with Grand Marnier Whipped Cream
- Four Berry Tart crowned with Chocolate Ganache Truffles and Mocha Cream
- Four Chocolate Torte finished with Strawberry Creme Anglaise
- Freshly brewed Seattle's Best Coffee® & Tazo Teas® (regular & decaffeinated)

### HOT SELECTIONS choice of 1

- Filet of Beef Tenderloin crowned with Crab, Shrimp and Asparagus finished with Bernaise Sauce
- Breast of Turkey with a Prairie Sage & Currant Dressing, served with Roasted Root Vegetables and Creamy Celeriac Mashed Potatoes & Pan Gravy
- Filet of Halibut crusted with Pistachio Nuts and Panko Bread Crumbs, roasted in the oven and served with Fresh Herb and Seven Grain Rice Pilaf or Potato Lasagna
- Supreme Chicken slowly roasted with Fresh Rosemary, Basil, Lemon & Lime, accompanied by Roasted Fingerling Potatoes and a Medley of Fresh Vegetables

Subject to 17% gratuity & GST. Bar prices and bartender charge additional.

### ADDITIONAL

We offer complimentary pre-dinner punch, complimentary bridal room (minimum numbers required), late lunch, gift opening room (based upon availability) and coffee service all evening.



**FUNCTION  
SPACES**

# BALLROOMS & EVENT SPACE

Whether you're saying "I Do" or celebrating the fact that you just did, set the scene for your special day in our fully-restored venues.

## *Galaxy Ballroom*

Renovated in August 2011, our main floor ballroom is two spaces in one. Depending on your needs, Galaxy A with 4,600 sq ft of space, and Galaxy B with an additional 2,960 sq ft can be combined to make one large gathering space for an unforgettable wedding. Each room has its own lobby area and washrooms making it a wonderful place to host your family and friends.

## *So Many Options*

We have over 17,000 sq ft of event space in the hotel and there are many other options to choose from. The function rooms listed below can be combined or separate. Each space has a receiving lobby, washrooms and totally renovated decor.

- **Delta-Concorde (combines to 3,577 sq ft)**
- **Hercules-Lancaster (combines to 1,943 sq ft)**
- **Viscount-Vanguard (combines to 1,377 sq ft)**

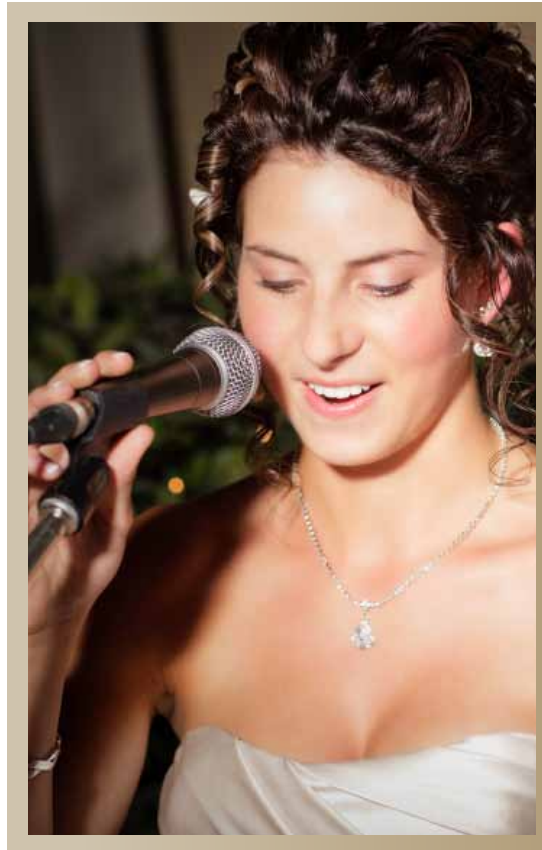


- 01** If you're having an intimate reception, choosing the **Delta-Concorde** may be the perfect venue for your gathering.
- 02** If you plan to have your ceremony at the hotel followed by your reception, we are happy to turn over the room for you in order to make both functions happen under one roof. Here, **Galaxy B** is set for a ceremony. (fee applies)
- 03** If it's size and grandeur that you're looking for, our **Galaxy A & B Ballrooms** make for a stunning setting. Able to accommodate up to 550 for a seated meal, this is the ideal space for an event with a large guest list. There is plenty of room to convert part of the room into a dance floor after the reception has concluded.

# TECHNOLOGY EVENT SERVICES

Your wedding is no ordinary event so we want to help ensure your special day is memorable and lasting.

By mixing creativity with technology, your event can be exciting, stress-free and bring a rewarding audio/visual experience for you and your guests.



## COMPUTER DISPLAY PACKAGE - \$225.00

- LCD Projector
- Draped AV Cart
- 6 ft. or 8 ft. screen
- With 10 ft. screen **\$250.00**

## SCREENS

- 6 ft. screen **\$25.00**
- 8 ft. screen **\$35.00**
- 10 ft. screen **\$85.00**

## MICROPHONES

- Wireless Handheld **\$95.00**
- Wireless Lavalier **\$95.00**
- Floor Mic or Table Mic with stands **\$27.00**

## MISCELLANEOUS

- DI Box **\$10.00**
- Laptop **\$150.00**
- Anchor Speakers **\$35.00 ea**
- Flipcharts & Markers **\$25.00**
- 32 in. LCD Monitor with DVD or LCD **\$175.00**

## MIXERS

- Required when more than 4 microphones in the room **\$45.00-\$160.00 / day**

**PATCH FEE:** If audio/visual equipment is supplied by a company other than the preferred Travelodge A/V supplier, there will be a \$50 fee charged per day per room, up to a maximum of \$200 per day.

# EVENT DESIGN SERVICES

We encourage our couples to take the time to find an event planner that suites their style, budget and needs. Event designers will help take the stress off of you for some of the major tasks such as set-up and take down of your wedding decor. They will coordinate rentals,

help you choose your accessories and create with you a wedding to remember.

While we take care of the room set-up, the meal and the venue, an experienced event designer will help put the polish on your tables and around the room.





**ACCOMMODATION  
OPTIONS**

**01** With 75 confirmed adult wedding guests, the bride & groom receives a complimentary **Executive King Room.**

**02** With 125 or more confirmed adult wedding guests, the bride & groom receives a complimentary **Executive King Room with a Romance Package.**

**03** Our luxurious Jacuzzi Suite is a serene setting for newlyweds looking for a bit of luxury on their first night as a married couple. With a minimum of 125 confirmed adult wedding guests, couples can upgrade their bridal room to a **Jacuzzi Suite with a Romance Package** for \$125 and end their perfect day on the perfect note.



## HONEYMOON & BRIDAL SUITES

Celebrate your marriage (and the fact that you made it through all the planning!) in style with one of our stylish wedding night options.

### *Romance Package*

- Chocolate dipped strawberries
- Bottle of chilled champagne
- One red rose
- Bath gift package
- In-room breakfast for two delivered right to your door
- Late check-out of 2:00pm

### *About Our Jacuzzi Suites*

- Over-sized Jacuzzi tub
- Comfortable king-size bed
- Glass walk-in shower
- Heated towel rack
- His & Hers vanity
- Thick terrycloth bath robes
- Two large flat screen TVs
- Separate sitting room with bar area
- Plenty of room to get ready in before the ceremony or reception

# GUESTROOMS FOR YOUR GUESTS

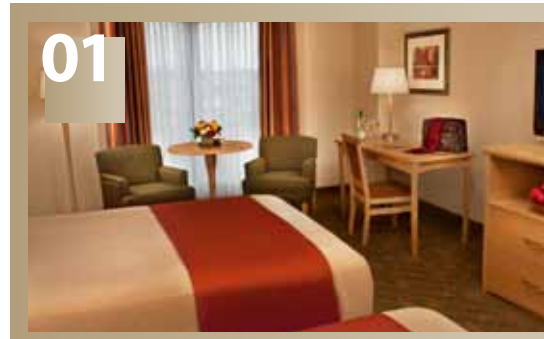
Setting aside a room block is just one of the little ways couples can say thank you to their special out-of-town guests.

## *Passkey Reservation System*

Travelodge Hotel is committed to the success of your wedding. That's why we use the Passkey Online Reservations to simplify your reservation process.

Once we set up an account for you, attendees can make and modify their reservations on a closed website dedicated to your wedding. All you have to do is provide them the URL for the event-specific website, which presents only your contracted block of rooms, and offers detailed hotel information.

- Tuck a special card into your wedding invitations for out-of-town guests giving instructing them on where to go online to book
- Send out an email to your travelling guests with the Passkey URL
- Post the Passkey link on your wedding Facebook page so everyone has access as they need it.



- 01** Our **Standard Guestrooms**, with 2 queen beds are stylishly decorated and adequately sized for a comfortable stay.
- 02** Your guests will enjoy a quiet and comfortable stay with plenty of room to sleep and visit in our **Business Class Rooms** that feature a large king bed and a pull-out sofa.
- 03** If you're expecting families with young children, they may wish to consider making their stay a little extra special with a double queen **Kids Theme Room**.

# HOSPITALITY MULTI-PURPOSE

Our superior California Suite is tastefully decorated and furnished for the comfort of yourselves, your bridal party or your family.

## *Suite Amenities*

- Large, comfortable sitting area
- Wall-mounted flat screen TV
- King bedded room with large closet and ensuite
- Wet bar area for food display
- Large table with leather chairs
- Second washroom with glass walk-in shower

## *Potential Hospitality Room Uses*

- Private honeymoon suite
- Space for bridal party to relax
- Bride's room for her and her attendants to get ready
- Family suite for VIP guests such as grandparents
- Intimate gathering area for honoured guests
- Gift opening room



01



02



03

**01** Gather round the table with your wedding party, family or good friends. Have us cater or bring in your own food.

**02** The adjoining king bedded room offers ample room for the happy couple or for VIP guests such as parents or grandparents. The room features a large walk-in closet and ensuite which has a separate commode area.

**03** The main suite is divided into three areas: the sitting area with plenty of room to relax and visit on your special day, a large boardroom sized table with comfortable leather seating and a wet bar area where you can store, and set out food. For convenience, there is a second washroom located off the main area.



**BAR  
SERVICES**

## REGULAR

### Liquor **\$5.25**

Canadian Club, Banff Ice  
Bacardi, Dewars, London Dry

### Domestic Beer **\$5.25**

Molson, Labatt & Great Western

### House Wine **\$5.25**

Gallo Shiraz & Gallo Chardonnay  
by the glass

## RED WINE

JJ McWilliams - Shiraz (AUS)  
**\$27.00** per bottle

Bloodstone - Shiraz Grenache (AUS)  
**\$36.00** per bottle

Gnarly Head "Old Vine" - Zinfandel (US)  
**\$46.00** per bottle

Copper Moon - Malbec (CA)  
**\$28.00** per bottle

Dancing Bull - Red Zinfandel (US)  
**\$39.00** per bottle

Fuzion - Shiraz Malbec (ARG)  
**\$28.00** per bottle

Ganton & Larson Prospect - Pinot Noir (CA)  
**\$41.00** per bottle

McWilliam's Hanwood Estates - Merlot (AUS)  
**\$42.00** per bottle

Casillero Del Diablo - Cabernet Sauvignon (CHI)  
**\$35.00** per bottle

Wolf Blass "Yellow Label" Cabernet (AUS)  
**\$46.00** per bottle

Bonterra Organic - Cabernet Sauvignon (US)  
**\$47.00** per bottle

## WHITE WINE

JJ McWilliams - Chardonnay (AUS)  
**\$27.00** per bottle

Sand Hill - Pinot Blanc VQA (CA)  
**\$44.00** per bottle

Errazuriz Late Harvest - Sauvignon Blanc (CHI)  
**\$35.00** per bottle

Copper Moon - Pinot Grigio (CA)  
**\$28.00** per bottle

Wolf Blass Yellow Label - Chardonnay (AUS)  
**\$46.00** per bottle

Beringer - White Zinfandel (US)  
**\$28.00** per bottle

Hardy's - Reisling Gewurtztraminer (AU)  
**\$32.00** per bottle

Oyster Bay - Sauvignon Blanc (NZ)  
**\$49.00** per bottle

## RESPONSIBLE BAR SERVICE

It is our policy to always serve alcoholic beverages in a responsible manner. We will abide by all liquor laws outlined by the Saskatchewan Liquor and Gaming Authority. Alcoholic beverages shall not be served to minors or intoxicated persons. As well, the Hotel reserves the right to cease liquor service where applicable.

Travelodge Hotel Saskatoon will supply all alcohol consumed on our premises, either as a Host, Cash or Subsidized basis. The Hotel will be the only Authority to sell and serve liquor, therefore it is not permissible to bring alcohol into the hotel function room.

There will be a minimum charge of \$20/hour for a minimum of three (3) hours per bartender if total bar sales do not meet or exceed \$300 before taxes.

At our discretion, for larger bars we will supply a cashier (at no additional charge) to sell drink tickets.

Above prices include Saskatchewan Liquor Tax and GST. All prices are subject to change without notice.

All bar services end at 1:00 am.

## BAR OPTIONS

### Cash Bar

When individual guests purchase from the hotel bar (incl. taxes)

### Host Bar

When host is invoiced for all drinks consumed (subject to 17% gratuity and applicable taxes)

### Subsidized Bar

When each guest purchases drinks at a set amount and the remainder is invoiced to the host.



**ABOUT  
US**



## EVENT COORDINATOR

Taking her natural penchant for chaos control and marrying it with her love of the hospitality industry, Michelle, our Event Coordinator, has found her passion in assisting well over 100 couples arrive at their dream wedding.

For Michelle, that means making sure that both you and your partner are comfortable with your decisions by providing the advice you need to stay on budget. In addition, she will make herself available when it's most convenient for you so she can provide a detailed tour of our facilities and discuss what aspects of the day will mean the most to you. She will help you focus on those important factors so that you spend your efforts, time and money making the kind of memories you wish to remember forever with joy.

Michelle understands that every detail counts because they come from your heart. She knows that you think about your wedding, night and day, for many months leading up to "I Do" and is committed to the success of your special day.

She would love to speak with you about the possibilities.

1.306.978.6521

[michelles@travelodgesaskatoon.com](mailto:michelles@travelodgesaskatoon.com)

[www.travelodgesaskatoon.com/weddings](http://www.travelodgesaskatoon.com/weddings)

# TRAVELODGE HOTEL CATERING POLICIES

## **Guaranteed Attendance**

The number of guests attending must be confirmed three business days prior to the event. A pre – wedding meeting will be scheduled between yourself and the Catering Department to review all function details for your event. The hotel is prepared to serve a number equal to 5% over the guarantee. If your final number of adult meals falls below the minimum guest count for your function room, a room rental charge may apply.

## **Method of Payment**

A non refundable \$1,000 deposit is required within two weeks of space confirmation. Five weeks prior to the event the pre-payment estimate will be sent and 100% of this pre-payment estimate (minus the initial deposit) must be paid within 5 days of receiving it. All down payments and deposits will be applied to your final bill and these payments are non- refundable. The remaining invoice must be paid within 14 days of the bill being sent out.

## **Hotel Contact/Event Time-Line**

At the final meeting prior to your function, the hotel must be advised of the name of your Master or Mistress of Ceremonies who will act as the liaison between the booking party and the hotel during your function to answer any questions or advise of any changes. This will be the only person from which hotel staff will be authorized to accept changes to the banquet event order.

## **Catering Exclusivity**

The hotel will be the sole supplier of all food and beverages, other than wedding cakes and homemade dainties. Wedding cakes are the responsibility of the supplier. The Hotel accepts no liability for damage, set up, storage, care or repair of wedding cakes. Food supplied by Travelodge Hotel Saskatoon may not be removed or re-used.

## **Function Room Set-up**

The Travelodge Hotel is pleased to supply the following standard set up for all wedding receptions: White table linens and napkins, podium and PA system and table skirting for the head table, guest book table, gift table, cake table and DJ table. Number holders and table numbers are also available. At the time of booking, your function room is reserved 2 hours prior to the start of your event. One week prior to the event, please discuss with the Catering Department the possibility of earlier access.

## **Children's Pricing**

6-and-under \$2.95; 7-12 \$15.95 each. We also offer a child-friendly alternative to the Plate Service Menu.

## **Smoking Policy**

In compliance with City and provincial legislation and hotel policy, no smoking is permitted anywhere in the hotel. Your MC should include this announcement, as a fine will be charged for guests smoking inside the hotel.



**Menu Selection and Dietary Substitutions**

To be assured of your menu choice, it is necessary that your Event Coordinator receive menu selections and final details of the event no later than five (5) weeks prior to the event date. The Hotel requires all information on your special dietary requirements one week prior to your function.

**Service Charges, Taxes and Prices**

As listed on the package information sheets, a 17% Service charge (gratuity) plus applicable taxes, will be applied to your total bill. All prices are subject to change.

**Security**

The hotel does not accept liability for any loss or damage to goods stored in the hotel. Alcoholic beverages cannot be served after 1:00am and all functions/areas must be vacated by 1:30am. If you require a luggage cart to remove your gifts, please ask your Banquet Supervisor.

**Decorations**

All decorations, gifts and personal items must be removed by designated guests at the end of the function. Decorating must be discussed with your Event Co-ordinator during your initial consultation and confirmed a minimum of two weeks prior to the event. Decorating policy allows for items to be hung on the wall with Funtac. No pins, staples, tape or nails. No decorations are allowed to be hung from any ceiling fixtures. Any replacement or repair cost resulting from damages to the hotel property during the function will be charged to the client. A cleaning fee of \$150 plus taxes will be charged if sequins or confetti are used. If you are using the services of a professional decorator,

please advise them of our decoration policy as you will be responsible for any damage to our property from pins, hooks, tape etc. Please also have your decorator contact our office to confirm set up and dismantle times. Our employees are not permitted to handle the personal property of our guests.

**Entertainment/SOCAN Fee**

The hotel reserves the right to inspect and control all private functions, including conduct and performance of entertainers and audible level of music played. When music is played in the function rooms (either live or recorded), a SOCAN licensing fee must be collected by the hotel. The current SOCAN fees range in price from \$20.56 to \$174.95, dependent on the size of the room and if there is dancing or not. Please ensure that your DJ contract ends at 1:00am, as that is the latest that music services can play in our facility.

**Damage or Loss**

The Travelodge Hotel Saskatoon will not be responsible for any damage to or loss of any articles left at our facilities prior to, during, or following any event. The customer is responsible for any damage to the hotel premises by their guests, agents or independent contractors on their behalf.

**Group Accommodations**

We are happy to reserve a block of guestrooms for your guests, upon request. Guestrooms will be held under a group block without a guarantee (30) days prior to the groups arrival date. All reservations received after the cut off date will no longer receive the group rate and will be accepted on a space and rate availability basis. Any person(s) arriving will be required to guarantee their accommodations in advance with a

valid credit card number. You will be given a group ID number to reference your guestroom block and your guests should quote this ID number when making their reservation.

**Online Group Management System**

The Travelodge Hotel Saskatoon utilizes the world's leading group reservation system so that we can provide you with a set of online tools that will make your event housing simple, seamless and stress free. Your event will receive its own personalized hotel reservation website where attendees can make, modify or cancel their hotel bookings directly into your group's contracted block. As a planner, you will also have full online access to real time reservation information. Please view <http://microsites.passkey.com/Travelodgesaskatoon>

Check in time is 3:00 pm. Guests arriving before 3:00 pm and after 1:00pm, will be accommodated as rooms become available. Check out time is 11:00 am. Late check outs may be arranged directly with the Front Desk, on departure, based on space availability.







*Celebrate*



**YOUR LOVE**



TRAVELODGE HOTEL SASKATOON  
106 Circle Drive West | Saskatoon, SK S7L 4L6

**1.306.242.8881**

[www.travelodgesaskatoon.com/weddings](http://www.travelodgesaskatoon.com/weddings)